

**PALM SPRINGS LIBRARY BOARD MEETING**  
**SEPTEMBER 20, 2011**  
**MINUTES**

The meeting was called to order at 7:00 p.m.

Present: Board Members Paul Harding, George Waller, Helene Baggett, Milton Kraemer, Heather Stewart and Michelle Dunlap

Library Director Elena Romeo

Administrative Assistant Karen Hoffecker

**Approval of Agenda**

Michelle made the motion to approve the agenda as presented. Helene seconded the motion; the motion carried.

**Minutes**

Michelle moved to approve the minutes of the May 17<sup>th</sup> meeting. Helene seconded the motion; motion carried.

**Library Director's Report**

Elena provided everyone with a photograph of our new library card. It features a Spanish translation and a full color picture of the library and has a keychain card to make finding your library card easier.

Elena is revamping the computer and reference section area.

**Statistics**

Library visits rose this summer. Total circulation numbers increased during June and July. Numbers began to return to normal during the month of August. Elena has noticed a change in our demographic with more African Americans applying for library cards and using computers.

**Summer Activities**

The Library kept children and teens very busy this summer with activities for all age levels. Mary Helen had many volunteers to help with programs while earning their required community service hours for graduation. The teens also had fun with their summer reading program and enjoyed the various activities and crafts planned for them.

Michelle, a local school teacher, commented that the Palm Springs Library is known for the best science club in the area.

Cuentos en Espanol continues with a new storyteller, Norma Morales. She has doubled the attendance in the Spanish story time.

**Staff Update**

Dayana Gonzalez is leaving the staff to pursue her teaching career. She has also been asked to coach team sports at the school.

Hannah Becker has also resigned. She is working full-time for a real-estate lawyer and taking college courses.

**State Aid Update**

We have submitted the first part of the State Aid Application. The second half of the application will be sent before December 1<sup>st</sup>.

## **Internet Service Provider Update**

The library has changed internet service providers. DSL Express could not provide us with more bandwidth unless we installed another phone line, costing several hundred dollars. We are now with Comcast. There have been problems with the switch to Comcast, however, we were able to complete the switchover last Friday, September 16<sup>th</sup>.

Elena has been to several meetings regarding the possibility of using the cloud server in conjunction with our Sirsi software. If we do not make this switch, we will eventually have to pay for a new server, for which our part will be \$4,073.

## **Mission Statement**

Everyone was provided with a copy of our current Mission Statement. Elena wishes to update the wording on the statement.

## **Elections**

Paul nominated George for chairman, Michelle for vice-chairman and Helene for secretary. Milton seconded; motion carried. Motion passed unanimously

## **Library Programs**

Autumn craft will be Friday, September 23<sup>rd</sup> at 3:30. Children and adults will enjoy making pine cone bird feeders.

Ronald McDonald will perform a fun-filled magic show to promote reading, Thursday, September 29<sup>th</sup> at 2:00 p.m.

The library is preparing for October programs:

Cora program, October 25<sup>th</sup> at 7:00 p.m.

Creepy Craft, October 28<sup>th</sup> at 3:00 p.m.

Not-so-scary stories, October 29<sup>th</sup> at 10:00 a.m.

## **Old Business**

There was no old business.

## **New Business**

There was no new business.

## **Miscellaneous**

There was no miscellaneous business.

## **Next Meeting**

The next board meeting will be October 18<sup>th</sup> at 7:00 p.m.

## **Adjournment**

The meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Karen Hoffecker  
Recording Secretary